

AIM QUICK FIXES

Enrolling PK Students

SCENARIO: Student is PK and receiving SPED services, but doesn't attend the school.

FIX: Enroll the student with the correct *Service Type*.



Pre-school students receiving Special Education services from a district must be enrolled to create and maintain Special Education records, even if they are receiving services outside of the school.



Calendar Schedule (read only)
11-12 Cascade School 2 Main V

Start Date

08/31/2011 | Start Status

01: First time receiving educational services

Start Comments

Class Rank Exclude

Class Rank Exclude

Service Type

End Action

Service Type

Find Status

Dropout Reason

Find Comments

The *Start Date* for the student is the day they are enrolled for testing purposes.

The Start Status is 01: First time receiving educational services (unless they are a transfer from another district).

NOTE: If the student is not eligible for services or refuses services when the evaluation is complete, the *End Date* is the date the determination was made.

The Grade is PK.

The Service Type is N: Special Ed Services (this is the correct Service Type because PK students are **only** eligible for Special Education Services).

Click Save.



